

Town of Germantown Zoning Compliance Permit Requirements

Application for Zoning Compliance Permits must be filed with the Town Zoning Administrator on forms furnished by the Town of Germantown. The Zoning Administrator shall act on the application within fourteen (14) calendar days following its receipt. If the application is rejected, the applicant will be notified, in writing, stating the reason(s) for rejection. A copy of the rejection notice shall be delivered to the Town Clerk and the Chairperson of the Zoning Board of Appeals.

An application for a building permit must be accompanied by:

- A. A site plan showing the location of the building, structure, or dwelling to be placed on the lot, plus any existing buildings or structures, well and/or septic system on the property and driveway from the street or road edge to its termination, all with respect to property lines and in correct relation to each other, in scale or in size dimensions.
- B. Proof of ownership i.e. copy of deed or tax bill.
- C. A valid Juneau County Sanitary and/or Shoreland Zoning Permit must be presented to the Zoning Administrator prior to issuance of a Zoning Compliance Permit for a dwelling, structure or commercial building. NOTE: Any construction within 1000 feet of a navigable water way requires a Juneau County Building Permit prior to issuance of a Germantown Zoning Compliance Permit.
- D. A Zoning Compliance Permit for a *dwelling* will **NOT** be issued for dwellings with less than 816 square feet on the ground level.
- E. Permit fees are as follows:
 - 1. A building or structure up to 400 square feet in area is \$50
 - 2. A building or structure between 401 and 815 square feet is \$70
 - 3. A building, dwelling or other structure 816 square feet or greater is \$200
 - 4. A multi-family building, i.e. Condominium, is \$200 **per unit**
 - 5. Non living space addition, i.e. carport, open porches, roof over manufactured home is \$50
 - 6. Deck \$50
 - 7. Motel (each living unit) \$100
 - 8. Conditional use \$200