

TOWN OF GERMANTOWN COMMUNITY CENTER RENTAL AGREEMENT

I, the undersigned, agree to these rules for renting the Germantown Community Center (capacity 167)

1. Date of event: _____
2. Purpose of the Community Center Rental: _____
3. Renter will be responsible for all damages.
4. Renter will be responsible for the tables and chairs and any damages that could result from abuse of the furniture.
5. Renter will haul the garbage generated from the event. This includes all trash, paper, and recyclables i.e. cans and bottles.
6. No smoking will be allowed in the building. Smoking is to be outside the building and all debris must be cleaned up by the rental party.
7. No alcohol is to be served to individuals under 21 years old and all events are to end by 11:00 p.m. unless other arrangements are made.
8. Decorations should not be attached to walls or ceiling. They must be attached to woodwork or glass using masking tape. "Scotch" or other types shall not be used. Decorations and all traces of tape shall be removed by the renter immediately following the event.
9. Music and noise volume levels shall not be such that they are heard more than 100 feet beyond the confines of the Community Center.
10. No animals are allowed in the Community Center except working, certified guide dogs.
11. Anyone requiring diaper changing facilities shall use the bathrooms only.
12. Persons using the facilities must be clothed, upper and lower torso and wear shoes.
13. This contract has to be signed by a person at least 21 years old.
14. You will be responsible for locking the doors when you leave. The Town Officer will be checking on the facilities during and after the designated time of the event per agreement.
15. Tables and chairs must be carried. **DO NOT DRAG ACROSS THE FLOOR.**
16. Renter will be responsible for cleaning the hall by the end of the day of the event. It will be returned to its pre-event condition to be eligible for a refund.
17. The park closes at 9:00 p.m.
18. No fireworks on the grounds unless you have an approved fireworks permit.

EACH DAY WILL BE A SEPARATE CHARGE

Residents fee:	\$200 (\$150 may be refunded)
Non-resident fee:	\$350 (\$150 may be refunded)
Civic organizations with food	\$200 (\$150 may be refunded)
Civic organizations without food	No Charge

By signing this contract, all liability is assumed by the signer for the event. The Town of Germantown is to be held harmless from any and all liability.

Renter: _____ Today's Date: _____

Address: _____ Phone Number: _____

THE RENTAL OF THE HALL IS NOT CONFIRMED UNTIL THE SIGNED AGREEMENT AND PAYMENT IS RECEIVED. Send payment to: Town of Germantown, N7560 17th Avenue, New Lisbon, WI 53950
Please make checks payable to the Town of Germantown.

Renter's signature: _____