



Room Tax QUARTERLY Reporting Form

For quarter ending (*circle one*):
Mar 31 / June 30 / Sept 30 / Dec 31
Year: _____

Owner/Property Information

Germantown short term rental permit # _____
Owner name: _____ Business name (if applicable) _____
Owner complete mailing address: _____
Rental property complete address: _____
Owner email address: _____ Owner 24hr phone number _____

Owner or Entity responsible for room tax payment (circle all that apply):

Owner AirBNB VRBO VACASA Evolve Other _____ Other _____

Mark the months in the quarter, Rental Nights, Taxable amount, Tax Due

___ January	Number of nights rented:___	Taxable amount:_____	8% Tax due: \$_____
___ February	Number of nights rented:___	Taxable amount:_____	8% Tax due: \$_____
___ March	Number of nights rented:___	Taxable amount:_____	8% Tax due: \$_____
___ April	Number of nights rented:___	Taxable amount:_____	8% Tax due: \$_____
___ May	Number of nights rented:___	Taxable amount:_____	8% Tax due: \$_____
___ June	Number of nights rented:___	Taxable amount:_____	8% Tax due: \$_____
___ July	Number of nights rented:___	Taxable amount:_____	8% Tax due: \$_____
___ August	Number of nights rented:___	Taxable amount:_____	8% Tax due: \$_____
___ September	Number of nights rented:___	Taxable amount:_____	8% Tax due: \$_____
___ October	Number of nights rented:___	Taxable amount:_____	8% Tax due: \$_____
___ November	Number of nights rented:___	Taxable amount:_____	8% Tax due: \$_____
___ December	Number of nights rented:___	Taxable amount:_____	8% Tax due: \$_____

late penalty -if applicable: \$_____

Total Tax Due: \$_____

You must complete this report each quarter, **whether you had room tax or not**. If you did not rent for any month or any quarter, please report zero for that month(s). Room tax is due and payable on or before the 10th day of the month following the calendar quarter for which the tax is imposed.

I, the undersigned, hereby certify that all information herein is true and correct to the best of my knowledge.

Signature

Date

Daytime Phone Number

Print Name

Email Address

Mail Quarterly Report Form and Payment to:
Town of Germantown Treasurer
N7560 17th Ave.
New Lisbon, WI 53950