

Town of Germantown in Juneau County, WI

Short Term Rental Registration Form

IRS Employer ID# _____

Property Physical Address: _____

Owner Contact Information:

Name/Business Name: _____

Mailing Address: _____

Email: _____

24Hour Phone Number: _____

Property Manager Contact Information:

Name: _____

Mailing Address: _____

Email Address: _____

24Hour Phone Number: _____

Property Owner **MUST** Submit (Check box):

☐ Tourism Rooming House Licensee Permit from State of WI DACTP
under ATCP 72.04

☐ Seller's permit issued by the Wisconsin Department of Revenue.

(If EXCLUSIVELY renting through marketplace AND have no seller's permit because your marketplace will submit the taxes for you, then check here instead ____ .)

☐ Proof of casualty and liability insurance by an insurance company authorized to do business in the State of Wisconsin, with liability of not less than \$300,000 per individual and \$1,000,000 aggregate and states it is for Short Term Rental.

☐ Current copy of State Lodging Establishment Inspector Form. *(Issued by Wood County Health and Human Services Dept.)* This should cover the current copy of an annual general building and fire inspect form, showing no outstanding compliance orders remaining.

I, _____ (Property owner OR Authorized Agent) Certify that I have read and comply with the requirements of the Town of Germantown ordinance,

Signature of Property Owner or Authorized Agent

Submit completed form, attachments, and fee to:

Town of Germantown

N7560 17th Ave.

New Lisbon, WI 53950

For Office Use Only:

PERMIT # _____

Date Received: _____

Paid in Full: \$ _____

Effective Date Beginning: _____

Check # _____

Ending Date: _____

Received by: _____